NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
NOVEMBER 2, 2015

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Richard Celmer, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Steve Pany, seconded by Richard Celmer, the minutes of the Board of Supervisors Meetings of October 5, 2015 and October 19, 2015 were approved. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

ANNOUNCEMENTS
1. The Township Offices will be closed Thursday and Friday November 26th & 27th for the Thanksgiving holiday.

TREASURER'S REPORT
Upon motion by Steve Pany, seconded by Richard Celmer, the October Treasurer's report and checks 10292-10386 were approved as presented. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

AWARD OF JOINT MUNICIPAL SALT BID
Upon motion by Steve Pany, seconded by Richard Celmer, the Board awarded the contract for Sodium Chloride for the 2015/2016 season to Oceanport LLC at their bid price of $75.10 per ton delivered as needed. This contract was bid by Lynn Township. The Township will also utilize the state contract as a source for sodium chloride. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

REFUND OF TAXES
Upon motion by Steve Pany, seconded by Richard Celmer, the Board approved the request from the Legacy Title Company and authorized the Treasurer to refund Realty Transfer Tax in the amount of $1,592.50 ($1,625.00 less county commission) based on the circumstance that this transfer should have been exempted and was erroneously omitted in the original submission to the County. Property – 5452 Amanda Drive, Laurys Station.
Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

AUTHORIZE ADVERTISEMENT FOR APPOINTMENT OF CPA FIRM
Upon motion by Steve Pany, seconded by Richard Celmer, the Board authorized the Secretary to advertise a notice that the North Whitehall Township Board of Supervisors intends to appoint a certified accounting firm to conduct the North Whitehall Township Fiscal Year 2015 Audit. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

PARKLAND POINTE REDUCTION OF LETTER OF CREDIT

The General Planning Engineer Stephen Gitch, submitted a written recommendation dated October 27, 2015 for the release of $59,040.00 from the Maintenance and Improvements Letter of Credit for Parkland Pointe, leaving a balance of $210,564.00 in the account. Upon motion by Steve Pany, seconded by Richard Celmer, the Board tabled the issue pending further review. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

WELL ISOLATION DISTANCE EXEMPTION & GROUNDWATER STUDY WAIVER REQUEST

Sewage Enforcement Officer, Scott Bieber submitted a letter dated November 2, 2015, to the Board, requesting a well isolation distance exemption and groundwater study waiver for the Estate of William Laub, 4957 Egypt Rd., Laurys Station, be granted. Upon motion by Steve Pany, seconded by Richard Celmer, the Board granted the well-sewage system isolation distance exemption and groundwater waiver request. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

MANAGER'S REPORT

- Mr. Bartlett reminded residents who place coverings on their leaves, not to place items such as bricks, rocks, etc. to secure the coverings. These items, if not removed, can damage the equipment.

- **REQUEST FOR PAYMENT #5 IRT EXTENSION PROJECT**

An application for payment of $42,476.80 has been requested from Livengood Excavators for the work on the Ironton Rail Trail Phase 2 Extension Project. Upon motion by Steve Pany, seconded by Richard Celmer, the Board approved the payment application. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes.

  - Don Travis, Manchester Place, Slatington, asked how much was left to complete the project.

- **2015 BUDGET PRESENTATION**

Mr. Bartlett summarized the General Fund and the Small Funds.

  - Ronald Roth, Rt. 309, Schnecksville, inquired if the fire suppression system will be a halon system.
  - Tom Van Vreede, Church Drive, Coplay, asked what was the total value of the overall budget.
  - Dan Nemeth, Clearview Rd., Coplay, asked Mr. Bartlett if there was a planned tax increase and if there were funds allocated for a web master.
  - Jeanene Bauer, Jordan Rd., Orefield, asked for clarification on the increase for engineering services.
  - Don Travis, Manchester Place, Slatington, requested the amount of the deficit.

- **TENTATIVE ADOPTION**

Upon motion by Steve Pany, seconded by Richard Celmer, the Board tentatively adopted the 2016 proposed budget and authorized the advertisement of same as being available for public inspection. Adoption of the budget is scheduled for December 7, 2015. Roll call: Richard Celmer-yes; Ronald J. Heintzelman - yes; Steve Pany – yes.

SOLICITOR'S REPORT - No Report

COMMENTS FROM THE FLOOR:

- Glenn George, Rt. 873, Neffs, inquired why the township is painting pavement markings on state roads.
- Ronald Roth, Rt. 309, Schnecksville, requested the Board contact Cold Storage to install a light at their entrance. At night, trucks have a difficult time trying to enter the driveway.

MOTION - Upon motion by Steve Pany, seconded by Richard Celmer, The Board authorized the Manager to write a letter concerning this request. Roll call: Richard Celmer - yes; Ronald J. Heintzelman - yes; Steve Pany – yes.

- Leonard Nuss, Hill St., Coplay, asked for clarification on the salt bid information.
- Paul Mantz, Clearview Rd., Coplay, inquired how often the leaf crew comes around and why the center line on Overlook Road, south of Clearview, was not painted.

ADJOURNMENT Meeting adjourned at 8:25 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer